



# Conquistador Historical Foundation

6404 MANATEE AVE W, SUITE G., BRADENTON, FL 34209

## GRANT REQUEST APPLICATION FORM A

**Grant Requests up to \$1,000  
Budget Year 2018 – 2019**

**STATEMENT OF GENERAL POLICY:** The principal focus of the Conquistador Historical Foundation, herein after referred to as the “Foundation”, is to support the community within the limits of its resources. As a general rule, however, the Foundation does not fund operating costs of ongoing programs or projects such as salaries, regular supply needs, utility costs, space rentals and related operating costs. Educational projects will be reviewed individually.

**PROCEDURE AND DEADLINE DATES:** The Foundation’s fiscal year begins July 1st and ends June 30th of the following year. Grants are considered on a quarterly basis with quarters ending in September, December, March and June. Requests will be accepted for program year only and not beyond. **All requests for funds must be submitted thru these application forms.** All items on this form must be filled out completely. Fully completed proposals offer the best opportunity for consideration. You may be requested to discuss your proposal with the Foundation Board of Trustees after submitting the application. The Foundation may require a site visit after submitting the application. Application deadlines are on the 15<sup>th</sup> day of August, November, February and May of each fiscal year. Applicants for grants received for review in any quarter will be notified by the end of the same quarter.

**FOUNDATION REQUIREMENTS:** In order for the Foundation to consider your request, community recognition and exposure is obligatory. The grantor must recognize the Foundation or its parent organization, the Hernando de Soto Historical Society or the Crewe of De Soto, in its event or project advertising as a contributing sponsor in any marketing promotions, print or electronic, during such event or project.

Date \_\_\_\_\_

1. Name of organization making request and its 501(c)(3) number.

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2. Local mailing address, phone number and website.

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3. Organization contact. \_\_\_\_\_

4. Address and phone number and email of contact person.

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5. Amount of funds requested \_\_\_\_\_

6. Summarize the purpose of the project for which your organization is requesting support.

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7. Summarize how the funds will be expended. List specific budgetary items.

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8. Summarize how this project will benefit the community.

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9. How will this project be continued in future years?

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10. If this project is only partially funded by the Foundation, how will this affect the usefulness of the project

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11. In the event that this project is not funded by the Foundation, list alternative sources of funding considered.

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12. Is funding requested from any other source? \_\_\_\_\_

13. What is the total funding requested from additional sources? \_\_\_\_\_

14. Will Foundation funding for this project be used as matching funds in an attempt to obtain additional funds?

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15. Will Foundation funding for this project directly benefit individuals who are residents of Manatee County?

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16. What is the size of your organization's annual budget in Manatee County?

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17. How many full time employees does your organization employ? \_\_\_\_\_

18. Does your organization receive any appropriations or funding from federal, state, or local governments?

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19. Did your organization receive funding from the Foundation last year? \_\_\_\_\_

20. How will this benefit the Conquistador Historical Foundation?

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Individual completing application:

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Signature

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Date

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Print Name

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Title